

	MEMO REPORT BÁO CÁO GHI CHÚ	Date: 04/03/2024
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To: PHẠM HOÀI NAM	From: TRẦN THANH PHI
To Department: HQ)IT Team	From Department: HQ)IT Team
Content: Buy one more storage drive Seagate ST6000vn0033-2ee110 for NAS server. Currently, we use NAS server for file server replacement, use NAS server for employee's data backup. This NAS server was installed 3 hard drive 6TB and configured RAID 5 standard. Total available space is 10.47TB (used 50%). Buy one more hard drive for hot spare in case of 1 hard drive is broken. Prevent data loss.	
What: Storage drive Seagate ST6000vn0033-2ee110	
Who: IT team	
Why: Buy one more hard drive for hot spare in case of 1 hard drive is broken. Prevent data loss.	
When: ASAP	
Where: Headquarter	
How: Buy new	

Agreed	Reporter	Review	Approval
	TRẦN THANH PHI		NGUYỄN THÁI BÌNH
	04/03/2024		Approved 04/03/2024